



1. What is the Civic Society Annual Award?

Since 1989 the Society has given awards to recognise and encourage building and environmental projects that make a noteworthy contribution to the community in the Borough of Ealing. Winners receive a certificate and the award winner may display a specially designed Society plaque.

2. What is the purpose of the Award?

In establishing the award the Society aimed to:

- (a) stimulate interest amongst people who live, work and study in Ealing in development and conservation projects;
- (b) recognise and reward designs, new buildings or landscaping and open space, refurbishments or restorations which make a positive contribution to the amenity of Ealing and contribute to the townscape;
- (c) encourage a high standard of design, sustainability, fitness for purpose and value to the community in buildings and other projects throughout the Borough.

3. How are projects put forward for consideration?

Any individual or group living, working, studying or otherwise based in the Borough may make nominations.

4. How is the nomination made?

Completed forms must be returned no later than 18 September 2017. Photographs, drawings, plans or elevations help the committee select entries worthy of a visit from the judges.

5. What kind of project can be nominated for the Award?

The Award is made for schemes that enhance the environment by good design of buildings, landscaping or both. This includes new buildings, those which have been substantially restored or refurbished, townscape, public space projects and landscaping schemes. Information on any community involvement, innovative materials or equipment including heating, ventilation, solar energy anti-pollution measures and insulation would support the nomination. It is difficult for the judges to compare entries with major variations in construction costs so that an estimate of investment excluding land purchase would assist them. Please photograph usage of open space, as site visits may be on a rainy day.

6. What conditions apply?

- (a) The project must be located within the Borough of Ealing;
- (b) Work must have been completed in the two years preceding the year of the award although entries may be deferred for a third year if there are no comparable developments in this year;
- (c) The project must have been in use for its intended purpose for at least 6 months by September 18 2017;
- (d) Nominations must be made with the consent of the owners of the project;
- (e) No project may be entered more than once.

7 How is the award decided?

Each year we hope to have enough entries for a commendation in each of the following:

- Design of a new building,
- Landscape scheme or playground,
- Refurbishment of an existing building.

A Society committee examines entries to select those to be visited by the judges: a panel of architects, planners and landscape architects. Commendations will then be considered for an award of the plaque.

8. When is the Award made?

The Awards and Commendations will be presented at a public ceremony on 9 November 2017. All those who have put forward nominations are invited to attend.

All communications connected with the Award nominations should be sent to Ealing Civic Society, 24 Lyncroft Gardens London W13 9PU Tel 020 8567 6158 <http://www.ealingcivicsociety.org>



**NOMINATION FORM**

to be returned no later than 18 September 2017 to 24 Lyncroft Gardens London W13 9PU

I wish to nominate the following project for the current year's scheme:

Name of project: \_\_\_\_\_

Full postal address: \_\_\_\_\_

\_\_\_\_\_

Completion date: \_\_\_\_\_ Date project came into use: \_\_\_\_\_

Name and address of owner (essential, and permission for nomination must have been obtained)  
Telephone number to arrange access on judging day

\_\_\_\_\_

Name and address of architect (not essential): \_\_\_\_\_

\_\_\_\_\_

Please find enclosed (tick where appropriate – paper copies should be provided):

- Photographs of the project (not more than 10)
- List of contractors and consultants
- Description and approx investment (not more than 200 words)
- Plans, drawings, design statements, maps

I confirm that I have the permission of the owners to nominate this project and that there are no restrictions or fees payable on the publication of any of the photographs or other illustrations which I enclose.

Signature: \_\_\_\_\_ Name (capitals): \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Postcode: \_\_\_\_\_

Telephone (day): \_\_\_\_\_ (evening): \_\_\_\_\_

Email address: \_\_\_\_\_

Name, telephone number/email address of person available to provide access to premises for judges on Sunday 8 October 2017 (time to be arranged): \_\_\_\_\_

\_\_\_\_\_

I am/am not a member of Ealing Civic Society (delete as appropriate)

Please send me details of how I may join the Society